

## ANNUAL BUDGET

One of the primary responsibilities of the Sunapee School Board is to secure adequate funds to carry out a high level program of education.

The adopted annual school budget is the financial outline of the district's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of school district operations and should serve as a means to improve communications within the school organization and with the residents of the community.

The Superintendent shall be responsible for preparing and presenting to the board a proposed school budget. The board expects the Superintendent to work closely with the principals and other administrators in their respective areas in studying the needs of the schools and in compiling a budget to meet those needs. The principals are expected to confer with appropriate staff in getting budgetary requests and information on requirements.

### Legal References:

*RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues*

*RSA 32:5, Budget Preparation*

*RSA 197:5-a, School meetings and Officers: Budget*

see NH RSA 194-C:4 (II)(p).

First Reading: January 7, 2003  
Second Reading and Approval: March 4, 2003  
Reviewed: January 15, 2014