

GIFTS TO AND SOLICITATIONS OF STAFF

Gifts

All employees are prohibited from accepting things of material value from companies or organizations doing business with the District. Exceptions to this policy are the acceptance of minor items which are generally distributed by the companies through public relations programs.

Solicitations

No organization shall solicit funds of staff members within the schools, nor shall anyone distribute flyers or other materials related to fund drives through the schools, without the approval of the Superintendent or his/her designee.

Staff members shall not be made responsible, nor shall they assume responsibility for, the collection of any money or distribution of any fund drive literature within the school unless such activity has the Superintendent's approval. The Board expects such activities to be kept to a minimum.

The Superintendent shall seek direction from the Board in instances where prior practice offers no guidance about a particular fund drive.

First Reading:	April 1, 2003
Second Reading & Approval:	May 6, 2003
Reviewed:	April 9, 2014