

SABBATICAL LEAVE

Requests and a general plan for sabbatical leave must be received by the Superintendent and referred to the Sabbatical Panel before December 1, and action must be taken no later than January 15.

The Sabbatical Panel will consist of:

- one teacher from the applicant's school
- one teacher from the other school
- one school board member
- one person from administration
- one person from the School Administrative Unit office

The Sabbatical Panel's decision/recommendation shall be sent to the Superintendent by February 1, and action must be taken no later than March 15.

Requests for Sabbatical Leave may be granted by the Superintendent and the Sunapee School Board for any full-time study or research program which will offer potential benefit both to the individual and the school system.

The teacher will be paid half salary with full benefits for a one year leave or full pay and benefits for a half year leave.

Eligibility Requirements:

No more than one teacher will be granted a leave during any school year.

The teacher must have completed seven consecutive years in the Sunapee School System.

Upon returning from sabbatical leave the teacher will:

1. agree in writing to continue working in the system for at least two years or to reimburse the school district for salary. If the teacher remains for less than two years, the reimbursement will be prorated accordingly.
2. be paid on the step he/she would have received if the leave had not been taken.
3. submit a report of the sabbatical leave to the Superintendent and the School Board.

First Reading: April 1, 2003

Second Reading & Approval: May 6, 2003

Reviewed: April 9, 2014