

PROFESSIONAL STAFF ORIENTATION AND TRAINING

The Superintendent, or his/her designee, may provide an annual orientation for all professional staff members.

The orientation for returning personnel shall focus on the changes which have occurred during the previous year, and the general goals for the coming year.

Orientation of personnel who are new to the school district may extend over a longer period of time and may provide a broadly-based effort to supply information and background details which shall improve the new teacher's understanding of the district's framework.

The building principal or immediate supervisor shall orient all teachers to formulate evaluation procedures.

All employees shall receive orientation in school safety procedures and crisis management. The Superintendent or his/her designee shall be responsible for providing the orientation.

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Second Reading & Approval:	May 6, 2003
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