

## STAFF TIME SCHEDULE

Teachers are expected to report to school at 7:40AM each day, and to remain in the afternoon, available to students and parents, at least one-half hour after the closing of school. Unless notified by 12:00PM by the building principal, teachers may leave after the buses have left on Friday and the day preceding a holiday. As professionals, teachers will devote the time necessary to accomplish their duties.

First Reading: April 1, 2003  
Second Reading & Approval: May 6, 2003

Amended

First Reading: September 4, 2013  
Second Reading and Approval: October 2, 2013