

Sunapee School District

SMHS Media Center

March 6, 2013

Call to Order:

Shaun Carroll called the meeting to order at 7:00 p.m.

Roll Call:

Shaun Carroll, Chair

Kim Denney, Vice Chair

Mike Ripley

Paul Skarin

Brian Garland

Brendan Minnihan, Superintendent

Kelly Wessells, Financial Services Manager

Terra Geer, Special Education Coordinator

Wayne Palmer, Facilities Director

Jodi Bergen, SCES Principal

Sean Moynihan, SMHS Principal

Ray Palin, Media Coordinator

Pledge/Moment of Silence:

Kate O'Connor led the Pledge of Allegiance and Shaun Carroll led the moment of silence.

Minutes:

Paul Skarin moved to approve the minutes of the February 6, 2013 school board meeting.

Mike Ripley seconded the motion.

Brian Garland abstained.

Vote unanimous.

Public Forum:

John Augustine said that Kearsarge Regional School District has moved to a pay for performance model for compensating teachers. He would like the Board to invite a member of

the Kearsarge Board to a Board meeting and explain why they chose this route and how it happened.

Shaun Carroll stated that they would have to follow the process, but a conversation could happen.

Brendan Minnihan stated that Kearsarge, Hollis-Brookline and another district up North are the only districts in NH that are doing it.

Sean Moynihan stated that when he worked at Woodstock they did it with the non-faculty. There were good points to it and bad ones as well.

#### SCES Good News:

Jodi Bergen gave the Board the following good news:

- Destination Imagination has started. The children built a bat and owl house. Other activities start next Wednesday, March 13<sup>th</sup>. They have actually had a lot of signups for knitting.

#### SMHS Good News:

Sean Moynihan gave the Board the following good news:

- The second wave of college acceptance letters has arrived.
- Senior Projects are one month away from being due. There will be a spaghetti dinner held the same night.
- The last of Winter Wild will be held this week. Thirty-five students are committed to going.
- The cheerleading team is in the championship this Sunday at SNHU at 11 a.m.
- Winter sports are ending.
- The spring play, "Oklahoma!" uses guns for props that look very real. He has put them in the school's vault for safekeeping.
- Student of the Month -
  - Month of February – Mike Fowler, 11<sup>th</sup> grade, enrolled in the auto program in the CRTC. Also, a member of the ski jump team, works at night and still made the honor roll. He is one of the most mature and polite students SMHS has.
  - Month of March – Madison Fowler, 11<sup>th</sup> grade, top ranked in her class. She is an applicant to St. Paul's Summer Institute. She has made varsity soccer and basketball three years in a row. She is always helpful and contributes.

### Superintendent Report:

Brendan Minnihan gave the Board the following report:

- If our Winter Wild team wins then they receive a \$5,000 reward.
- The Spirit Team is one of eight teams competing at the Championship this year.
- The auditor's report has been handed out to all Board members. Please review and bring back at the next meeting to discuss.

### District Report Card:

Jodi Bergen and Sean Moynihan gave the following report to the Board:

- The NWEA's are computerized and held at SCES and SMHS during the fall and spring, which is mandatory, and covers reading and mathematics. January is optional and they usually only hold them for new students or students who are really struggling.
- SCES and SMHS are able to see regression from the spring to the fall test. They use these tests to recommend summer school.
- The tests start in first grade and are used in all discussions.
- They are used on an individual student basis and show progress over time.
- SMHS tests up until the 10<sup>th</sup> grade and no testing is done in the 11<sup>th</sup> and 12<sup>th</sup> grades.
- The NWEA is used as a teacher's effectiveness model.
- The test is also compared with the national norm.
- It takes one class period per subject, so three periods in all.
- The test is not timed, so the student may take as long as needed.

Gidget Ducharme asked if there are writing tests as well. Jodi Bergen replied that there are no writing tests until 5<sup>th</sup> grade, but there will be in the Smarter Balance tests. Sean Moynihan stated that they use the NECAP's for the writing piece.

Terra Geer stated that the special education department also uses the test to make sure the student's meet their IEP goals.

Brendan Minnihan said he will present the entire District Report Card to the Board at the April meeting. He will bring it back in May with any revisions the Board requests and then will bring it forth in June for approval. He will also be sure to add co-curricular activities to the card.

### District Communication:

Brendan Minnihan gave the breakout to the Board on how information in the district is distributed:

- Budget, budget hearing and work session – advertised in newspaper and Kearsarge Shopper, hold the deliberative session, meet with constituent groups.
- Delays and cancellations – Use Alertnow and WMUR.
- School news – monthly newspaper, local newspaper and twitter.
- Curriculum and assessment – school board meetings, website and reports of the NECAP and NWEA tests.
- Special education information – parent information nights, board meetings and team meetings.
- Policy work – board meetings and website
- Student academic progress – teacher phone calls, emails, conferences, PowerSchool, parents, progress reports, report cards and academic awards and honors.
- Athletic information – letters, website and emails.
- College and career readiness – guidance counselors, Alertnow, information on scholarships and the NHIEF network.

Gidget Ducharme asked if parents could get email notifications directly. She said the athletic department has two calendars and sometimes one is updated, but the other is not. Also asked if the location and address of where the sport team's game is being held could be added to calendar.

Paul Skarin asked how many people are in charge of the calendars. Sean Moynihan explained that Tom Frederick and Melissa Clark update them and that Ray Palin, Mike Montore and Jon Reed can change all the calendars in the district. Sean is trying to keep the work centrally located.

Sean and Jon Reed said that they can grant the request of Gidget by making sure both calendars are updated and to include the location and address of the games.

John Augustine stated that they should also add something for alumni. The Board said they would take it into consideration.

#### Project Updates:

Kelly Wessell gave the following report to the Board:

During the February break the safety upgrades, including fire doors and stairwell, were fixed at SCES. There are still two doors with locks that need to be changed.

At SMHS, the girls' locker room had water damage due to a broken steam pipe. It cost \$4,500 to repair which was covered by insurance.

Brendan Minnihan told the Board that there are currently two full-time custodian positions open on second shift. They are currently going through the interview process.

2nd Reading – GBEBA – Staff Dress Code:

Mike Ripley moved to approve policy GBEBA – Staff Dress Code as presented.

Brian Garland seconded the motion.

Vote unanimous.

Graduation Date:

Sean Moynihan asked to set the graduation date as June 7, 2013. Even if they have one more snow day the date should be fine.

Kim Denney moved to approve the graduation date for June 7, 2013.

Paul Skarin seconded the motion.

Vote unanimous.

Security Cameras:

Brendan told the Board that the cost proposal for the Tasco cameras is \$16,655.00 for SMHS and \$10,140.00 for SCES; that equals to 16 cameras for SMHS and 11 for SCES. These are the same cameras that the police department uses. Monies are already being saved due to a grant through the police department. The SCES cameras are low definition and the SMHS are hi-definition. There will be no audio and they can expand if needed. The Sherburne gym is not being done as you need to have a key or swipe card to enter the building. The money for the cameras is available due to the Technology Networker position not being filled.

Kim Denney moved to approve the purchase of security cameras for SMHS in the amount of \$16,655.00 and SCES in the amount of \$10,140.00.

Mike Ripley seconded the motion.

Vote unanimous.

Cape Cod Baseball Trip:

Sean said that this is the same trip that they have taken for the last six years. This way the baseball team can practice and play against other teams before the season starts due to the fact that our fields are usually still under snow.

Kim Denney moved to approve the Cape Cod Baseball trip as presented.

Paul Skarin seconded the motion.

Vote unanimous.

Gettysburg Trip:

Sean said he has gone on this trip multiple times. This year it will be held May 7<sup>th</sup>-10<sup>th</sup>. He approves all aspects of the trip.

Kim Denney moved to approve the Gettysburg trip from May 7<sup>th</sup>-10<sup>th</sup> as presented.

Mike Ripley seconded the motion.

Vote unanimous.

Manifest:

Kim Denney moved to approve A/P manifest:

- 2013-19 – \$64,475.28
- 2013-20 - \$73,767.86

Kim Denney moved to approve payroll manifest:

- 2013-16 - \$196,766.08
- 2013-17 - \$394,431.38
- 2013-18 - \$221,336.77

Mike Ripley seconded the motion.

Vote unanimous.

Agenda for April 3, 2013:

- District Report Card
- Communication
- Harvard Model Congress
- Student of the Month
- Project Updates
- Good News
- Manifest

Non-public session:

Motion By Kim Denney to go into non-public session under:

91-A:3 II (a) – The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charge against him/her unless the employee affected (1) has a right to a meeting and, (2) requests that the meeting be open, in which case the request shall be granted.

Seconded by Brian Garland at 8:35 p.m.

Kim Denney – Yes  
Paul Skarin – Yes  
Mike Ripley – Yes  
Brian Garland – Yes  
Shaun Carroll – Yes

Minutes/Decisions Reached:

Discussion of possible upcoming retirement

Completion of superintendent evaluation

Motion by Kim Denney to come out of non-public session

Seconded by Paul Skarin

All in Favor

Motion by Brian Garland to come back into public session at 9:42 p.m.

Seconded by Kim Denney

All in favor

Motion by Kim Denney to accept the retirement of Holly Norton at the end of the 2013-2014 school year and to provide her with the 15 year teacher loyalty bonus.

Motion by Kim Denney to adjourn at 9:46 p.m.

Seconded by Brian Garland

All in favor

Respectfully submitted by,



Kate O'Connor  
Sunapee School Board Secretary