

## Sunapee School Board Meeting

### SMHS Media Center

August 7, 2013

#### Call to Order:

Shaun Carroll called the meeting to order at 7:00 p.m.

#### Roll Call:

Shaun Carroll, Chair

Kim Denney, Vice Chair

Mike Ripley

Paul Skarin

Brian Garland

#### Others Present:

Russell Holden, Superintendent

Kelly Wessells, Business Administrator

Jodi Bergen, SCES Principal

Holly Norton, SMHS Assistant Principal

Wayne Palmer, Facilities Director

Ray Palin, Media Coordinator

#### Pledge/Moment of Silence:

Brian Garland led the Pledge of Allegiance and Shaun Carroll led the moment of silence.

#### Minutes:

Kim Denney moved to approve the minutes of the May 29, 2013 school board meeting.

Paul Skarin seconded the motion.

Yay – 4, Nay – 0, Abstain - 1

Kim Denney moved to approve the minutes of June 5, 2013.

Paul Skarin seconded the motion.

Vote unanimous.

### New Superintendent:

Shaun Carroll introduced the new Superintendent, Russell Holden. He comes to us from last working in Maine. He currently lives in Alton, NH with his family.

### Public Forum:

Student, Jack Weinberger, presented his plan for his Senior project; building a bullpen for pitchers as there is not adequate enough space to practice. He is asking the Board for approval to build. It will be 70ft by 10ft. He has put in 13hrs of work so far. It is going to cost \$1,600 in total. He is planning on talking to local businesses about donating materials and money. They will get signs on the side of the bullpen advertising them. His mentor, Bill Alstrom, told the Board that it is a solid plan and explained where it would be positioned on the field.

Paul Skarin moved to approve the building of a bullpen on the baseball field by Jack Weinberger for his Senior project.

Mike Ripley seconded the motion.

Vote unanimous.

John Augustine, Sunapee resident, asked if the graduation rate had been spoken at the previous meetings. It had not, but the Board put it on for the September meeting. He also asked if pay for performance by teachers had been discussed further. The Board said they are waiting to see how other districts do in regards to this plan before tackling it themselves.

### SCES Good News:

Jodi Bergen gave the Board the following good news:

- Summer school was successful. 25 students were invited and they plan on adding 15 more campers. It was an integrated program with themes.
- Professional development was held on Foundations.
- Two staff members went to a training this summer on Singapore math.

### SMHS Good News:

Holly Norton gave the Board the following good news:

- Summer school went very well. Next year science will be added.
- A lot of professional development went on during the summer.

### Superintendent Report:

Russell Holden gave the Board the following report:

- He will be attending a Title I meeting on Monday, August 12, 2013. The State has been approved for a waiver and will no longer be doing SINI/DINI.
- He will be meeting with the administrators next week on the Mckiney-Vento Monitoring Report. There has been one adaptation; homeless liaison for the district will be Sean Moynihan and representative will be Jodi Bergen.
- Thanked everyone for being so welcoming.

### Building & Ground Updates:

Wayne Palmer gave the following summer projects report to the Board:

- SCES –
  - The Bartlett Memorial is finished
  - Upstairs room is now converted to a 1:1 room
  - Heater replaced due to leaking
  - New doors in the preschool
  - New door on electrical room from wood to metal
  - Painted outside of building
  - New kitchen floor installed
  - New floor installed in the fourth grade classroom
  - New office doors and classroom doors including new windows in them
  - Upstairs hallway painted
  - Rest of locks coming this week
- SMHS –
  - Floor project is currently finishing up
  - Baseball field completed
  - Painted front office, hallways and classrooms
  - Bleacher repair work on August 30<sup>th</sup>
  - Painting trim
- The government is connecting fiber to the western NH to help get better internet connection. The district crew worked this summer putting in piping in three buildings to help connect the schools.
- Connector Road Project –
  - He is meeting next week with Russell and Kelly and Engineering Ventures on the connector road between elementary school and behind the emergency building.

They would like to meet with Kelly, Shaun, Wayne and Russell to be able to talk with the engineers.

Culvert Project:

Kelly gave the following report to the Board:

- The EPA approved the installation of the culvert.
- The permit was received from the Army Corps letter.
- K&A Stevens and Son gave the lowest bid. The consultant signed off on the company.

Paul Skarin moved to approve K&A Stevens and Son in the amount of \$49,500.

Kim Denney seconded the motion.

Shaun Carroll asked if the culvert installation will disrupt soccer. It will not be a disruption.

Vote unanimous.

Approval of Fall and Year Around Co-Curricular Nominations:

Brian Garland moved to approve SMHS fall and year around co-curricular nominations as presented.

Mike Ripley seconded the motion.

Vote unanimous.

Brian Garland moved to approve all academic fall and year around co-curricular nominations as presented.

Mike Ripley seconded the motion.

Middle School National Honor Society is new this year.

Vote unanimous.

Brian Garland moved to approve all fall and year around SCES co-curricular nominations as presented.

Mike Ripley seconded the motion.

Vote unanimous.

Student Handbooks:

Kim Denney moved to approve the 13-14 SMHS handbook as presented.

Paul Skarin seconded the motion.

The Board stated that they did receive the changes the other day. Holly Norton stated that there were five more changes and that the new Superintendent's name needs to be added. She asked the Board if they wanted to review the changes and they said they were fine.

Vote unanimous.

Mike Ripley moved to approve the SCES 13-14 handbook as presented.  
Brian Garland seconded the motion.

Again changes were already received prior to the meeting.

Vote unanimous.

#### Policies – First Reading:

The Board will review and vote at the September 4<sup>th</sup> meeting on the following policies –

- EGAD – Copyright
- EGAD-R – Copyright Rules and Procedures
- GBEF – School District Internet Access for Staff (Recorded)
- GBEF-R – School District Acceptable Use Policy for Staff (Recorded)
- JCA – Change of School or Assignment
- JG – Assignment of Students to Classes and Grade Level
- JICL – School District Internet Access for Students (Recorded)
- JICL-R – School District Acceptable Use Policy for Students (Recorded)
- JLC – Student Health Services
- JLCD-R – Administering Medication to Students (Procedures)
- JLD – School Guidance and Counseling Program
- KB – Title I Parent Involvement (1<sup>st</sup> time in policy form)
- KB-R – Title I Parent/Student Contract (1<sup>st</sup> time in policy form)
- EGA – School District Internet Access for Students
- IJ – Guidance Program

Russell stated that he will be bringing forward four more policies at the September 4<sup>th</sup> meeting that haven't been overhauled since 2003.

#### Committees:

The Board members split up the committee assignments:

Capital Improvements – Mike Ripley and Kim Denney  
Policy – Paul Skarin

Finance – Mike Ripley and Brian Garland with Shaun Carroll and Paul Skarin as alternates.

Kim Denney moved to approve the 13-14 Board committees as presented.

Paul Skarin seconded the motion.

Vote unanimous.

Resignation:

Paul Skarin moved to accept the resignation of 4<sup>th</sup> grade teacher, Heather Cantagallo, as presented.

Kim Denney seconded the motion.

Vote unanimous.

EOY Unassigned General Fund Account:

Kelly explained that at this time there is \$50,000 to start the Unassigned General Fund Account which was approved in Warrant Article 6 during voting season. \$250,000 is going back to the town and \$50,000 will go into this account to be used in case of emergencies with approval from the State.

Kim Denney moved to approve putting \$50,000 into the end of year Unassigned General Fund Account.

Brian Garland seconded the motion.

Vote unanimous.

Board Goals 13-14:

Russell reviewed the 12-13 Board goals with the Board. These goals were met during the last school year. He would like to meet two nights in September to create the 13-14 Board goals: about 1.5hrs each night.

The Board decided to meet the 1<sup>st</sup> and 2<sup>nd</sup> Wednesday of September, the 4<sup>th</sup> and the 11<sup>th</sup>, at 6PM instead of the usual 7PM Board meeting time.

Board Computers and Email Accounts:

Mike Montore explained that they are getting rid of Moodle and replacing it with a school gmail account. Mike showed all the Board members their new gmail accounts, as well as, SAU staff and the school board secretary. This will be used starting at the September meeting.

### District Report Card:

Russell handed out the report card that was started during the 12-13 school year. Russell stated he would like to change the name from Board Report Card to Board Profile. He would also like to add AP scores.

John Augustine asked for the cost per student to be put on for the last three years, as well as, the budget for the last three years.

Brian Garland asked that the central office staff be dropped from the card as it can be found on the website. Also, he would like to see other test scores for SCES other than NECAP.

Russell stated he will revise and bring back for further discussion.

### Letter to the Board:

Shaun Carroll read a letter from Martha Potter, a superintendent candidate, thanking them for the interview.

### Manifest:

Kim Denney moved to approve A/P manifests:

- 2013-27 – \$101,269.13
- 2013-28 - \$2,000.00
- 2013-29 – \$82,734.95
- 2013-30 - \$100,034.98
- 2013-31 – \$40,611.48
- 2013-32 - \$47,316.72
- 2013-33 - \$31,775.00
- 2013-34 - \$87,037.28
- 2014-1 - \$2,511.73
- 2014-2 - \$44,123.22
- 2014-3 - \$87,572.08

Kim Denney moved to approve payroll manifests:

- 2013-24 - \$394,466.79
- 2013-25 - \$219,257.96
- 2013-26 - \$212,968.54
- 2013-26.1 - \$501,825.60

- 2013-27 - \$321,072.61
- 2014-1 - \$27,647.55
- 2014-2 - \$53,232.79
- 2014-3 - \$219,134.74

Brian Garland seconded the motion.

Vote unanimous.

Agenda for September 4, 2013:

- Graduation Rate
- Board Goal
- Policies – 2<sup>nd</sup> Reading
- District Profile
- Project Updates
- First Day of School
- Good News
- Manifest

Adjournment:

Kim Denney moved to adjourn at 8:25 p.m.

Brian Garland seconded the motion.

Vote unanimous.

Respectfully Submitted By,

Kate O'Connor  
School Board Secretary