

Sunapee School Board Meeting  
September 5, 2012  
SMHS Media Center

Call to Order:

Shaun Carroll called the meeting to order at 7:00 p.m.

Roll Call:

Shaun Carroll  
Kim Denney  
Paul Skarin  
Brian Garland  
Mike Ripley

Others Present:

Brendan Minnihan, Superintendent  
Ray Palin, Media Coordinator  
Mike Trojano, Business Administrator  
Sean Moynihan, SMHS Principal  
Jodi Bergen, SCES Principal

Pledge of Allegiance:

Kim Denney led the Pledge of Allegiance and Shaun Carroll the moment of silence.

Minutes:

Kim Denney moved to approve the school board minutes of August 1, 2012.  
Paul Skarin seconded the motion.  
Brian Garland abstained.  
Vote unanimous

Public Forum:

John Augustine, Sunapee resident, stated that he was able to find the Board agenda on the new website and thanked the Board.

Shaun Carroll brought forth to the Board's attention inquiries by John Augustine on how bidding for projects is handled by the Board. A discussion ensued between Shaun Carroll, John Augustine, Brendan Minnihan, Mike Trojano and Brian Garland.

John Augustine would like the Board to go with the lowest bid on every project; the Board said they have to look at all factors when making a decision, not just the bottom line. In the end, it is a Board decision.

### SCES Good News:

Jodi Bergen gave the following report to the Board:

1. Opening Day went great!
2. Last Thursday there was an all school assembly and each classroom shared something they liked about the first day of school.
3. She is currently working on implementing a Positive Interaction Program called "How Full is Your Bucket". It entails giving out positive statements and energy versus negative statements.

### SMHS Good News:

Sean Moynihan gave the following report to the Board:

1. He believes SMHS has had the best Opening Day ever this year.
2. The seniors worked on the theme, "In this Together" and spoke to the middle and high school students on Opening Day.
3. There are only a few new teachers; everything went well.

### Superintendent's Report:

Brendan Minnihan gave the following report to the Board:

1. Professional development went really well and was a good influence on staff.
2. The Summer Reading and Fitness Challenge had 310,685 minutes of exercise and over 170,000 minutes of reading. 80-90 people participated this year. Jon Reed's son, Parker, read 15 books, which is over 6,000 minutes.
3. Author, David McCauley, has agreed to design a logo for the Summer Reading Program, which will then go on bumper stickers and t-shirts.
4. There is lots of participation in sports this year. Many 8<sup>th</sup> and 9<sup>th</sup> graders are on the golf team and 9<sup>th</sup> and 10<sup>th</sup> graders on the volleyball team.

### Common Core State Standards Presentation:

Brendan Minnihan gave the following presentation to the Board:

- Meagan Reed, Sharon Parsons, Sean Moynihan and Danielle King are here to help present.
- This is a State led effort being backed by the Governor's Association and the State School Officers Association. Currently 48 states have signed on.
- It encompasses English Language Arts, and Mathematics. It covers what students should know and what they can actually do by the end of their k-12 education.
- The goal is for students to graduate college and/or be career ready when they graduate high school.

- The test is aligned with college and work expectations, which are clear, understandable and consistent for students.
- The test has more rigorous content and applications and focuses on higher order skills.

Sean Moynihan and Meagan Reed gave the following report on English Language Arts to the Board:

- In ELA, the focus is on text complexity where students are required to read text in increasing complexity for their levels.
- It is also on college and career readiness in writing, requiring students to write using evidence from informational readings.
- Literacy is looked at as a shared responsibility.
- Students who are college and career ready demonstrate independence in reading, writing, speaking, listening and language.
- There is a bigger emphasis on informational reading and less on literature, which increases in each grade; the same in writing.
- The test is very big on taking away the “scaffolding” for students and letting them find their own way. They want students to independently find the information, explain and critique.

Danielle King and Sharon Parsons gave the following report on Mathematics to the Board:

- The focus is on grades k-8 again coherence being a main theme. Focus only on topics in each grade and enhancing progression in each grade.
- Evidence of concept and skills with students learning understanding and procedural fluency.
- Mathematics practices and college and career readiness are the main focus.
- Want students to build stamina, again, taking away the scaffolding and giving students less time to work on problems. Over half the 8<sup>th</sup> grade is in algebra.
- Real world applications are used, instead of all multiple choice, math problems with a time limit are given.

Kim Denney asked if special education students are given accommodations. Brendan Minnihan said there are in math, but not sure in English Language Arts.

Brendan Minnihan explained that currently the test given is the NECAP which is taken in the fall and the results come in the spring. This test is going away. Statistics and probability will not be on the NECAP in the fall 2013 test.

In the winter/spring of 2013 there will be a pilot test for the CCSS; all districts are welcome to participate. In the spring of 2014 there will be a field test, everyone will be involved, but it won't count. In the spring of 2015, there will be an end of year move to the new assessment

test. There will be multiple choice and performance tasks; the multiple choice is computer adaptive.

There are two consortiums that each State can choose from for the test, but NH is going with Smarter Balance.

#### Sunapee School District Website:

Brendan Minnihan gave the following report to the Board:

- Explained that the new website is up at [sunapeeschools.org](http://sunapeeschools.org)
- Content is still being added. He showed how the calendar worked and that it is always changing. People can add activities from the website to their own calendar.
- Sunapee can now be followed on Twitter.
- The school year calendar is up on the website.
- Teachers will be able to add to the website and each has their own class pages. Anyone can manage their own space.
- This is a Google based program.
- Jon Reed has the ultimate administrator control.
- Going away from the current e-boards method which is what parents follow and is being replaced by each teacher page; these can be bookmarked. There are links for each class/lesson.
- The timeframe for teacher's to get their website up and running is within the next month.

#### Negotiations Committee:

Shaun Carroll, Brian Garland and Kim Denney decided to meet to discuss dates. Brian Garland would like to be the second Board member, but it would depend on the calendar dates. If he cannot, Kim Denney will attend. They will discuss after tonight's meeting.

#### Building and Grounds:

Mike Trojano gave the following report to the Board:

1. The SMHS kitchen floor is complete and beautiful. While Hobart was reinstalling the appliances some plumbing and gas line issues were found and taken care of.
2. Claremont Glassworks started repairs to the existing elementary classroom doors. They installed all safety glass. Hardware is currently backordered.
3. David Laurien got behind on the stair rails, smoke doors and the 2<sup>nd</sup> egress from the boiler room at SCES. He is sending out the work to vendors now for bids. Hoping to get the work done for February vacation as the holiday vacation is short this year.

Resignation:

Brendan Minnihan explained that Heidi Unger, part-time SCES technology integrator, has taken a full-time position. The plan is to utilize Tracy Koehler, full-time SCES media specialist, to take over this piece.

Kim Denney moved to approve the resignation of Heidi Unger at the part-time SCES technology integrator.

Paul Skarin seconded the motion.

Vote unanimous.

Brendan Minnihan explained that with all the new applications, Moodle, Tech Learning Pathways, PowerSchool and IPad applications, the current technology positions are getting weighed down. He would like the Board's approval to repurpose the SCES technology integrator's salary to an enterprise application position. This position would be 20hrs a wk from 12 p.m. – 4 p.m.

Kim Denney moved to consider the enterprise application technology position as presented.

Paul Skarin seconded the motion.

Vote unanimous.

Brendan Minnihan explained that the position would be \$25,000-\$35,000 a year. This person would talk with companies, apply upgrades and put applications on equipment behind the scenes.

Kim Denney asked if the position could be a stipend.

Brendan explained that he is afraid the technology staff is very amiable and always says yes whether or not he offered a stipend, but feels they are going to get burned out if they don't receive help.

Kim Denney stated she wants to make sure the technology positions are reviewed during budget season for next year.

Kim Denney moved to approve the enterprise application technology position not to exceed \$35,000.

Mike Ripley seconded the motion.

Vote unanimous.

Policy EHB – Data Records Retention:

This is the second reading. The Board has previously reviewed.

Brian Garland moved to approve policy EHB as presented.

Mike Ripley seconded the motion.

Vote unanimous.

6<sup>th</sup> Grade Nature’s Classroom:

This is an annual trip that is always brought forth for Board approval.

Paul Skarin moved to approve the annual 6<sup>th</sup> Grade Nature’s Classroom field trip.

Mike Ripley seconded the motion.

Vote unanimous.

Outdoor Backpacking SMHS Program:

Sean Moynihan stated that these are two backpacking trips chaperoned by Thomas Coverdale. He has been taking students on these trips for 3 years consistently. The dates sometimes have to be changed then what is usually brought to the Board, due to weather, so he is asking for a different approval process. The Board approves the two trips and then he will approve on an individual basis.

Brian Garland moved to approve the Outdoor Backpacking SMHS Program as presented.

Paul Skarin seconded the motion.

Vote unanimous.

Manifest:

Kim Denney moved to approve the following A/P manifests:

- #2013-4 = \$31,362.50
- #2013-5 = \$95,177.32
- #2013-6 = \$167,502.42

Kim Denney moved to approve the following payroll manifests:

- #2013-1 = \$28,336.71
- #2013-2 = \$50,156.16
- #2013-3 = \$204,428.93
- #2013-3.1 = \$533.08

Brian Garland seconded the motion.

Vote unanimous.

Mike Trojano showed the Board that the last bond payment, in the amount of \$270,000 for SMHS, has been sent out.

The Board recessed at 8:15 p.m. to discuss dates for the Negotiations Committee to be given to the teacher's union.

Possible negotiation dates were examined. Two possible dates were chosen to send along to the Chair of Negotiations for the Sunapee Teacher's Association.

Meeting was brought into session at 8:25 pm

Motion to adjourn made by Brian Garland  
Seconded by Paul Skarin.  
All were in favor, none opposed.

Meeting adjourned at 8:25 p.m.

Agenda for Next Meeting, October 3, 2012:

- Elementary guidance presentation
- Manifest
- Minutes – 9/5/2012
- Good News
- Superintendent News
- Proposal for SMHS dress code
- SmartBoard Update
- Building & Grounds Project Updates

Kim Denney moved to adjourn at 8:27 p.m.  
Paul Skarin seconded the motion.  
Vote unanimous.

Respectfully Submitted By,

Kate O'Connor  
Sunapee School Board Secretary