

Sunapee School Board Meeting
September 7, 2011
SMHS Media Center

Call to Order:

Judy Trow called the meeting to order at 7:02 p.m.

Roll Call:

Judy Trow, Vice Chair
Kim Denney
Brian Garland
Edward Bailey
Shaun Carroll, Chair - Absent

Others Present:

Brendan Minnihan, Superintendent
Ray Palin, Media Coordinator
Sean Moynihan, SMHS Principal
Alan Pullman, SCES Principal
Terra Geer, Special Education Director
Kate O'Connor, Board Secretary
Kelly Cornish, Financial Services Manager
Mike Trojano, Business Administrator
Liz Hennig, Communities United for Substance Abuse Prevention
Chief Cahill, Sunapee Police Chief

Pledge of Allegiance:

Judy Trow led the Pledge of Allegiance.

Minutes:

Edward Bailey moved to approve the minutes of August 3, 2011 as presented.
Brian Garland seconded the motion.
Vote unanimous.

Edward Bailey moved to approve the goal setting minutes of August 3, 2011 as presented.
Brian Garland seconded the motion.
Vote unanimous.

Public Forum:

None

SCES Good News:

Alan Pullman gave the Board the following good news:

- Smooth start to the beginning of the school year.
- 10 fewer overall students this year than last with the total coming to 187.
- Kindergarten is smaller than normal this year.
- RTI Consultant, Mary Howard, came to SCES the last two days and will be coming for two more in October at no charge.
- Teachers, Lesley Scheele, Kate Gioldassis and Deb Shapiro have been working with her directly. She watched them give a lesson, gave feedback and then worked with them on a follow-up lesson.
- SCES is ready next week for the facilities tour.
- Open house is on September 22, 2011 from 5:30 – 6:30 p.m., followed by the SMHS open house from 6:30-7:30 p.m.

SMHS Good News:

Sean Moynihan gave the Board the following good news:

- Also, had a smooth start despite having 33 new students this year.
- Used a modified opening schedule this year which proved effective.
- The theme this year is “It’s not magic it’s just hard work”. A magician was brought in on the first day to celebrate the theme.
- The NEAS&C two year report is coming up. SMHS is focused on writing rubrics this year.
- Would also like a better way to report to the NEAS&C organization on social and civic expectations.

Superintendent Communications:

Brendan Minnihan gave the following report to the Board:

- Trying to clean up the Bartlett Speaking area. Ron Garceau brought old pictures to show what it used to look like at one time.
- He and Mike Trojano will be meeting with the Sunapee PTO.
- The Chowder Festival is September 25, 2011 and he will be judging.

United Way:

Liz Hennig gave the following presentation to the Board:

- She has held her position with Communities United for Substance Abuse Prevention since 2007.
- Currently Communities United for Substance Abuse Prevention is making a coordinated effort with towns around New Hampshire, currently Sullivan County, to look at alcohol and youth. They are looking to work with schools, enforcement, health facilities, parent groups and community services.

- A teacher in another district brought her class to a Communities United for Substance Abuse Prevention media empowered youth event; it was very well received.
- They are targeting athletic performance with drug and alcohol abuse as athletes are leaders. Trying to get athletes involved who can serve as role models on county, State, regional and national campaigns.
- Kids are six times more likely to be addicts when their adults if they start using heavily before the age of sixteen.
- 32% of New Hampshire youth drink and 24% admit to binge drinking. 59% of kids won't drink if parents say don't do it.
- It is a myth that the Europeans start drinking at an early age and they have less alcoholism and bingeing than the USA; they have more.
- Chief Cahill thinks getting Sunapee involved would be a good idea. This organization could provide support and knowledge to parent groups. Currently they run an alcohol underage task force since 2003; they are the only county-wide team.
- Presented various links to websites that are both beneficial to the community, students and families. Also, gave out pamphlets created by the organization.
- Currently working with Keene and Monadnock school districts and will be bringing in the Association in American Athletic Institute to speak with students regarding leadership.
- Currently looking for students who serve on the boards in Sullivan County of various organizations such as Breathe NH and EUDL. This looks great on resumes for college.
- There are also two openings to attend the EUDL and CADCA conferences.
- This is no cost to the district; just looking for support to proceed. Would like to meet with parents, students, school and community as a whole.

SCES Literacy Visioning Work:

Joanne Skarin, Literacy Teacher and Lesley Scheele, 5th grade teacher gave the following presentation to the Board:

- Two kindergarten teachers and two special education teachers are also involved with this literacy project.
- They have been meeting since January, every Tuesday at 7:30 a.m.
- They have been working on developing a literacy vision statement. They group drafted one as a team, then asked to staff to give feedback a couple times.
- They feel the vision statement is the starting point for more discussions and would like to share with the community. They handed it out to the Board for review as well as read the statement to the meeting participants.
- They followed NH Frameworks in creating a day to day reading guide by grade level, k-5, for all teachers at SCES. They also took the Sunapee curriculum, standards and what teachers wanted into account.
- Also, made a poster of "shortcuts" in reading for every teacher's room; would also like to make guides and posters for writing.

- The Literacy Network, a professional development opportunity for teachers, comes to SCES on the first Monday of every month from 3:15 – 5:15 p.m. An invite was sent out to the entire district and Mount Royal. Every elementary teacher signed up and a couple for the high school.

Facilities Tour Update:

Brendan Minnihan gave the following report to the Board:

- The tour will be on Tuesday, September 13, 2011, from 4 – 7 p.m.
- The public will have access to the SAU, SCES and SMHS, but not the Sherburne Gymnasium.
- It has been advertised in the shopper, Intertown Record, Argus Champion, Eagle Times, two radio stations, the marquis by the library and flyers were put up around town.
- All three venues will have refreshments and snacks.

Teacher Generated Books/Workbooks:

Brendan Minnihan explained to the Board that Kathy Stoughton, a local business woman who owns a small publishing company, has been working with teachers all summer on creating their own books. Some are general, some are workbooks and some are specific to a subject. Many teachers would like to use them in the classroom.

OMB Forms:

Brendan Minnihan and Mike Trojano asked the Board for permission to sign the OMB forms.

Brian Garland moved to approve Brendan Minnihan and Mike Trojano permission to sign the OMB forms.

Kim Denney seconded the motion.

Vote unanimous.

First Reading of Policies EB – “Safety Program”, IFA – “Instructional Needs of Students with Different Talents”, JH – “Attendance, Absenteeism and Truancy”, JIA – “Student Due Process Rights”:

Brendan Minnihan told the Board that the attorney reviewed, made changes as needed and approved. He asked that the Board take home all four policies for review, so that a vote can be done at the next meeting.

2011-2012 School Boards Goals:

Kim Denney moved to approve the 2011-2012 School Board Goals.

Edward Bailey seconded the motion.

Vote unanimous.

Hiring Approvals:

Brendan Minnihan asked the Board to approve the resignation of Elizabeth Graham.

Kim Denney moved to approve the resignation of Elizabeth Graham.

Brian Garland seconded the motion.

Vote unanimous.

Second he asked the Board to approve Katherine Flint as a new full-time Special Education Teacher/Case Manager.

Kim Denney moved to approve the hiring of Katherine Flint.

Brian Garland seconded the motion.

Vote unanimous.

Third he asked the Board to approve Marsha Hammond-Brummel as a .33 FTE Mathematics Teacher.

Edward Bailey moved to approve the hiring of Marsha Hammond-Brummel.

Brian Garland seconded the motion.

Vote unanimous.

Acceptable Use Policy:

Brendan Minnihan explained to the Board that he sent the policy to the attorney, made changes and they had some questions. He will bring the policy back to the Board at the October meeting.

Extended Field Trip to France:

SMHS has not done this trip in a while. French teacher, Andrea Redican, is heading this trip. Sean Moynihan is satisfied with the idea to approve. The student's will only miss a few days of school as a part of the trip is during April vacation.

This approval is just to okay the planning process, once all details are complete, Sean Moynihan will bring forth to the Board for approval. If Sean doesn't approve than the trip is off.

Brian Garland moved to approve the planning process for the trip to France in April at SMHS.

Edward Bailey seconded the motion.

Vote unanimous.

Grade 6 Nature's Classroom:

Board originally gave approval in the spring for this trip. This is the final notice of pertinent information. Everything has come together as planned.

Kim Denney moved to approve the Grade 6 Nature's Classroom Field Trip.
Edward Bailey seconded the motion.
Vote unanimous.

Manifest:

Kim Denney moved to approve the following A/P manifests:

- #2012-3 = \$48,077.29
- #2012-4 = \$61,579.68
- #2012-5 = \$100,473.23

Kim Denney moved to approve the following payroll manifests:

- #2012-3 = \$56,983.59
- #2012-3.1 = \$762.79
- #2012-4 = \$192,192.69172,236.99
- #2012-5 = \$172,236.99

Edward Bailey seconded the motion.
Vote unanimous.

Agenda for Next Meeting, October 5, 2011:

- Acceptable Use Policy
- Manifest
- Minutes
- Good News
- Second Readings – EB, IFA JH, JIA
- Superintendent News
- Facilities Tour Report
- Budget

Adjournment:

Brian Garland moved to adjourn at 8:30 p.m.
Edward Bailey seconded the motion.
Vote unanimous.

Respectfully Submitted By,



Kate O'Connor
Sunapee School Board Secretary