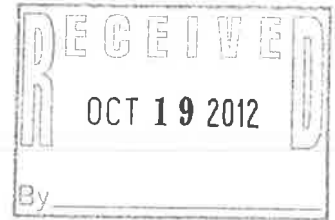


Sunapee School Board Meeting
October 3, 2012
SMHS Media Center



Call to Order:

Shaun Carroll called the meeting to order at 7:00 p.m.

Roll Call:

Shaun Carroll
Kim Denney
Paul Skarin
Brian Garland
Mike Ripley

Others Present:

Brendan Minnihan, Superintendent
Ray Palin, Media Coordinator
Mike Trojano, Business Administrator
Sean Moynihan, SMHS Principal
Jodi Bergen, SCES Principal
Kelly Cornish, Financial Services Manager
Dawn Crate, SCES Guidance Counselor

Pledge of Allegiance:

Dawn Crate led the Pledge of Allegiance and Shaun Carroll the moment of silence.

Minutes:

Kim Denney moved to approve the school board minutes of September 5, 2012.
Paul Skarin seconded the motion.
Vote unanimous

Public Forum:

None

Teacher Negotiations:

Shaun Carroll updated the public that teacher negotiations have begun with the first meeting already being held; it went well. He hopes to have them finished within four meetings for budget time.

SCES Good News:

Jodi Bergen gave the following report to the Board:

1. Open House was October 2nd. 89% of families attended.
2. The NECAP Science scores for last year's 4th graders taken this past spring have come in. 71% of the students scored proficient or higher compared to only 53% of the State in the same grade.
3. SCES faculty is featured in Mary Howard's new book that came out on September 24th. Mary Howard has been a consultant to Sunapee over the last couple of years.

SMHS Good News:

Sean Moynihan gave the following report to the Board:

1. SMHS just completed, this week, the 2 year report for the NEAS&C. NEAS&C gave SMHS 39 recommendations and 67% have been completed. 33% are still in progress. He stated they should be completed by the time the 5 year report will be sent in.
2. The SMHS Principal Advisory Committee met to discuss the dress code under JICK. Most of the student issues dealt with the length of skirts and shorts. The old policy stated they have to be mid-thigh or longer. Other school district policies were reviewed and he and the students came to a compromise that specifically states a certain number of inches allowed; 6 inches from the knee for skirts and 7 inches from the knee for shorts. He will give the specific wording to the Superintendent to change in the policy and bring forth to the Board at the next meeting.

Goal Setting:

Shaun Carroll said the Board had their second goal setting meeting and have finalized their goals for this school year. Brendan Minnihan will write up the final document and handout at the next meeting when the Board will vote on them.

Superintendent's Report:

Brendan Minnihan gave the following report to the Board:

1. Acknowledged the SPTO Chowder Challenge and all the hard work they put in.
2. Thanked the SPTO for the \$500 donation to support the Outdoor Classroom.
3. Sunapee received the determination letters from the NH Dept. of Education in regards to IDEA – Special Education requirements. Sunapee met all requirements. This is much better then 5 years ago when there were infractions.
4. The NH Dept. of Education submitted to the State Legislature whether all schools in NH are providing an adequate education to their students. Only ten schools did not make the list. Sunapee was found to be providing more than an adequate education.
5. Sunapee has received a letter from the Chair of the Croydon School Board; Dr. Underwood. It states that Croydon and Sunapee met a number of years ago in regards to Sunapee accepting tuition students from Croydon. Brendan Minnihan is sending

them a letter stating Sunapee's policy and they have no interest in entering an area agreement.

Building and Grounds:

Kelly Cornish explained to the Board that they are moving forward with the culvert project. They have decided to go with a local engineering firm that was recommended. There is no physical work to be done yet; just permits and plans. The shed behind SMHS is also part of the project.

Mike Trojano explained to the Board that they spoke with David Laurien again on the SCES Fire Safety Project and he has finished the specifications and sent them out to contractors. He also gave a tour to the contractors so they can provide bids. The bids and recommendations will be brought forth at the next meeting.

The Board asked the photos be brought to the November meeting of the finished rostrum at SCES.

SCES Guidance Presentation:

Jodi Bergen explained that Brendan Minnihan, Dawn Crate and she have been reviewing the rules and responsibilities between administration and guidance, as well as, the history of the guidance position at SCES. She and Brendan Minnihan decided to follow the American School Counselors Association Model of what SCES guidance position should look like. They reviewed what are considered appropriate activities for the position and what are not appropriate activities. Seeing that SCES is a small school they decided on a merged model.

Dawn Crate stated that the ASCA (American School Counselors Association) states that 80% of the counselor's time should be directly involved with students. She will be providing whole group guidance, teaching empathy, emotional management and coping skills.

She will also provide individual and group counseling to students. 50% of referrals are made from parents and the rest from the teachers.

The rest of her time will be collaborating with outside agencies and the Student Support Team at SCES. She will also continue to be the test coordinator for the NEWA and NECAP tests until Sunapee transitions to the new computerized test which will be administered by technology faculty. Her last piece will be communicating with Jodi on safety issues and data interventions.

Jodi Bergen explained that Dawn will no longer be taking attendance, overseeing education supervision, discipline issues or attending special education meetings unless needed. Jodi herself will take over these functions.

Jodi also explained that the ASCA requires a Guidance Mission Statement and program goals which she and Dawn are currently working on.

Dawn explained that the ASCA defines three standards for students:

- Academic Development
- Career Development
- Personal Development

Dawn feels that the SCES Second Step Program covers the personal development piece. The teachers do a great job with the academic development and she collaborates with them in discussions on the Student Support Team on both pieces. Specialists are invited to these meetings as needed. The career development piece is more gear toward older kids' grades 6-12.

The Board thanked Jodi and Dawn for the presentation.

Policy JLCJ – Concussions and Head Injuries:

This is the first reading. Brendan Minnihan sent it to the principals and physical education staff who agreed with the wording.

The Board will approve at next meeting.

Policy DJC – Bidding Requirement:

The old policy was from 2003. The Board requested the policy be changed to allow flexibility of measurements in deciding who to choose when receiving bids. The attorney reviewed and added language to the last paragraph.

This is the first reading. The Board will approve at next meeting.

SMHS French Trip to Montreal:

This is an annual trip that takes place in either Montreal or Quebec City every year and is always brought forth for Board approval. French teacher, Andrea Redican is in charge. Three chaperones will attend including the bus driver and two parents. Ten students are attending the three night trip during the winter of 2013. No exact dates have been set yet.

Kim Denney moved to approve the annual overnight French trip.

Brian Garland seconded the motion.

Vote unanimous.

Girls Basketball Overnight Trip:

The trip is to Springfield, MA to visit the Basketball Hall of Fame and to participate in a scrimmage against the girl's basketball team from Windsor Locks, CT. Sean Moynihan feels very comfortable with this trip. Tim LaTorra, coach, will be going with them.

Brian Garland moved to approve the overnight trip to the Basketball Hall of Fame and scrimmage match against the Windsor Locks girl's basketball team in Springfield, MA.

Kim Denney seconded the motion.

Vote unanimous.

Girls Outdoor Backpacking SMHS Program:

Sean Moynihan stated that there may be up to four backpacking trips chaperoned by Dawn Emory. The dates sometimes have to be changed then what is usually brought to the Board, due to weather, so he is asking for a different approval process. The Board approves the four trips and then he will approve each on an individual basis. One to five hikers will attend.

The Board asked that for the backpacking trips, to make sure that both Thomas Coverdale and Dawn Emory are trained in CPR.

Paul Skarin moved to approve the Girls Outdoor Backpacking SMHS Program as presented.

Mike Ripley seconded the motion.

Vote unanimous.

Manifest:

Kim Denney moved to approve the following A/P manifests:

- #2013-7 = \$46,456.52
- #2013-8 = \$84,647.32

Kim Denney moved to approve the following payroll manifests:

- #2013-4 = \$59,889.20
- #2013-5 = \$196,123.09
- #2013-6 = \$372,711.25

Brian Garland seconded the motion.

Vote unanimous.

Agenda for Next Meeting, November 7, 2012:

- New Goals Approval
- Manifest
- Minutes – 10/3/2012
- Good News
- Superintendent News
- Proposal for SMHS dress code
- Policy 2nd Readings
- Building & Grounds Project Updates
- Photos of Rostrum
- Discussion of the first two goals

Non-Public Session:

Motion made by Brian Garland at 7:55 p.m. to enter nonpublic session under:

91-A:2 I (b) – Strategy or negotiations with respect to collective bargaining

Seconded by Kim Denney

Mike Ripley – Yes

Kim Denney – Yes

Shaun Carroll – Yes

Brian Garland – Yes

Paul Skarin – Yes

Conversation about the status of negotiations

Motion by Paul Skarin at 8:12 p.m. to exit nonpublic session and return to public session

Seconded by Brian Garland

Mike Ripley – Yes

Kim Denney – Yes

Shaun Carroll – Yes

Brian Garland – Yes

Paul Skarin – Yes

Motion by Brian Garland to adjourn at 8:13 p.m.

Seconded by Paul Skarin

All in favor, none opposed.

Respectfully Submitted By,



Kate O'Connor

Sunapee School Board Secretary